

N.A.I.W. SOUTHERN NEW JERSEY STANDING RULES

1. Conformity

These standing rules shall be supplemental to N.A.I.W Bylaws and Standing Rules. If any amendment to N.A.I.W Bylaws or Standing Rules causes these standing rules to conflict with N.A.I.W Bylaws or Standing Rules, these standing rules shall automatically conform to N.A.I.W Bylaws and Standing Rules.

2. Allowed Expenses

- A. The expenses paid for the delegate to the Regional Conference shall be necessary transportation fare, registration fee, hotel room and meals during conference. The registration fee shall be allowed for the alternate delegate where attendance is required, additional expenses at discretion of Board where funds are available.
- B. The expenses paid for the delegate to the annual State Meeting shall be necessary transportation fare, registration fee, hotel room and meals during the meeting. Additional state expense fees for state meetings, other than the annual state meeting, shall include registration fees and transportation fare. The registration fee shall be allowed for the alternate delegate to attend all state meetings where attendance is required.
- C. A delegate may be sent to National Convention and expenses covered as in Section A. at the discretion of the Board of Directors, provided said expenses have been provided for in the budget and are available. An alternate delegate may be sent to National Convention and registration expense covered, at the discretion of the Board of Directors, provided said expenses have been provided for in the budget and are available. Additional expenses at discretion of Board where funds are available.
- D. The expenses paid for the President or appointed representative to Regional Mini Board shall be necessary transportation fare, registration fee, hotel room and meals during the meeting.
- E. Delegates and alternates shall be as follows:
 - 1. National Convention-President and Vice President
 - 2. Regional Conference-President and Vice President
 - 3. Regional Mini Board-President

If the President and Vice President are unable to attend the National Convention or Regional Conference, the Board of Directors, at their discretion, may elect a delegate and alternate from the members who will be attending.

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2. Allowed Expenses (continued)

E. If the President is unable to attend Regional Mini Board, the Vice President shall attend in her place. If the Vice President is unable to attend, the Board may elect a representative from the members who will be attending.

3. Association Dues

- A. The dues of our local association shall be thirty (30) dollars per year for active members, subject to yearly adjustment of the Consumer Price Index (CPI) with a maximum increase of 5%, plus the amount payable to National. Full dues, including the amount payable to National, are due June 1 of each year.
- B. No member shall be deemed a member in good standing who shall be in arrears for dues as of July 1.

4. Organization Practices

- A. The President shall be responsible for keeping association historical information during the duration of her term.
- B. It shall be the practice of the association to present an N.A.I.W Past President's pin to the retiring President at the annual meeting. The Vice President has the responsibility of obtaining the past president pin for presentation at the annual meeting.
- C. Each officer and committee chairman shall turn over to her successor, within thirty (30) days after termination of her position, a file containing all pertinent information to that position/committee.
- D. Bills over the amount of fifty (\$50) dollars, not specifically provided for in the budget, must be presented to the Board of Directors for approval prior to payment.
- E. Alternate delegate to the State Council will be appointed by the Board of Directors. Appointment shall be at the May Board meeting for a 1 (one) year term commencing on July 1.

Any issues not outlined in these standing rules shall be referred to the Board of Directors.

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5. Sally McCosker Annual Education Award

This is an annual education award established in 1988 to recognize meritorious service to the association by Sally McCosker, CPIW, a long time member and past president. The award is given by The PRIORITY Corporation and is based on activities within the Association and education classes/seminars attended

The following criteria must be met:

- A. Have attended at least six (6) meetings during the past year.
- B. Have served on at least one (1) committee.

The application for this award will be judged on a point system and a committee of three members shall be the judges. The chairman of the committee will be the previous recipient and remaining two will be chosen by the Board.

The recipient of this award shall not be eligible to apply again for a period of five (5) years.

6. Insurance Professional of the Year Award

1. One entry will be submitted for the award handled by the State Council. at the March Board meeting the board members will be asked to vote for three (3) applicants. The three with the most votes will complete the required application by April 15th.
2. Awards chairman will provide each candidate with an application. Completed applications will be given to a committee of three for voting on point system previously established. The applicant with the highest score will be the one submitted for our association. The recipient of the award shall represent the association as the candidate for State Council Insurance Professional of the Year.
3. Presentation of the local award will be at May annual meeting.